

# Supervisory Skills

All courses can be virtual or face to face

## Sample Content Includes:

- The Role and Responsibilities Of The Supervisor
- Leadership, Management, Supervision
- The Supervision Cycle
- Teams and How They Work
- Managing & Developing the Teams We Now Lead or Work In
- Motivating The Team
- Setting Effective Objectives
- Tasks – Getting Things Done & Managing Work Load
- Dealing With Difficult Employees
- Managing Performance and Giving Feedback
- When Things Go Wrong
- Recruitment, Introducing New Members & Onboarding
- Communication Skills For Supervisors
- Personnel Effectiveness
- Time Management
- Delegation
- Supervisory Resilience



Contact us for a full course outline.